

CAREER OPPORTUNITY

Sindh Rural Support Organization (SRSO) is a not-for-profit organization registered under Section 42 of the Companies Act 2017. SRSO invites applications from energetic, well-qualified, and experienced individuals for the below position:

Program Officer– Risk Management & Compliance:

Criteria:

- **Qualification:** Bachelor's or Master's degree in Risk Management, Finance & Accounts, Audit, Islamic Finance, or a relevant discipline from an HEC-recognized university/institute.
- **Experience:** Minimum **two (02) years of relevant experience** in Risk Management, Compliance, Internal Audit, Finance, or related fields. Preference will be given to candidates having experience in financial institutions, or development sector organizations.
- **Duty Station:** Based at SRSO, Head Office, Sukkur
- **Gender:** Both (Male & Female)
- **Technical & Soft Skills Required:**

The suitable candidate is required to have expertise in the following:

- Proficiency in Risk Management, Financial Analysis, and Compliance Monitoring.
- Strong understanding of SECP's regulatory framework for the development sector and NBFCs.
- Working knowledge of AML/CFT risk-based approaches.
- Excellent report-writing, data analysis, and presentation skills.
- Strong communication, coordination, and problem-solving abilities.
- Demonstrated integrity, discretion, and attention to detail.
- Proficiency in MS Office (Excel, PowerPoint, Word) and familiarity with analytical tools.

Core-Responsibilities:

1. Risk Management:

- Support the Head of Department in planning, updating, and executing SRSO's enterprise-wide risk management framework, policies, and procedures.
- Assist in identifying, assessing, and documenting operational, financial, and compliance risks across all SRSO programs and support functions.
- Maintain and periodically update the Risk Registers, ensuring risks are properly categorized, rated, and monitored for mitigation progress.
- Monitor Key Risk Indicators (KRIs) and prepare analytical dashboards, summary reports, and presentations.
- Assist in reviewing project proposals, MoUs, and funding agreements to identify risk implications and recommend mitigation measures.
- Support awareness initiatives and internal capacity building on risk management processes, systems, and tools.

2. Regulatory Compliance:

- Monitor SRSO's compliance with applicable laws, including SECP and SBP regulations, NPO directives, NBFC Rules, AML/CFT Act, Companies Act, and Shariah Governance Regulations.
- Assist in maintaining and updating SRSO's Compliance Register, tracking filing deadlines, regulatory communications, and internal policy adherence.
- Prepare compliance reports, documentation, and correspondence for submission to SECP, SBP, or other regulatory bodies as required.
- Conduct initial reviews of suspicious transaction/activity alerts for further review.
- Liaise with head office departments and regional offices to ensure the timely provision of data required for compliance reviews or regulatory inquiries.

- Support the Head of Department in preparing materials, presentations, and data analysis for the RMC Committee and Board Meetings.
- Perform any other relevant task assigned by the supervisor.

SRSO provides equal opportunities to all, including physically challenged candidates and marginalized community candidates. No TA/DA will be admissible, and only shortlisted candidates will be contacted. The competent authority reserves the right to reject the position. Incorrect, false, or forged information and influence (Sifarish) may result in the cancellation of your candidature at any stage.

ATTENTION: Candidates shall declare while applying for the aforementioned position that he/she was never involved in any Sexual Exploitation Abuse or any Criminal Activity in his/ her career.

For applying online, please log in to the SRSO Job portal by following the link mentioned below latest by August 16, 2026.

<https://www.jobs.sroso.org.Pk>

Manager – Human Resource Department

Address: SRSO Complex, Near Taj Petrol Pump, Shikarpur Road, Sukkur, Sindh.