

CAREER OPPORTUNITY

Sindh Rural Support Organization (SRSO) is a not-for-profit organization registered under Section 42 of the Companies Act 2017. SRSO invites applications from energetic, well-qualified, and experienced individuals for the below position:

Credit Assistant:

Criteria:

- **Professional Qualification:** Required Bachelor's degree in Commerce, Business Administration, Finance, Economics, Banking, or a relevant field from an HEC-recognized University/Institute.
- **Experience:** Preferably 1–2 years of relevant experience in microfinance, banking, or credit operations. Fresh graduates with strong numerical, analytical, and communication skills are encouraged to apply.
- **Duty Station:** Positions based at SRSO Micro Finance branches in Karachi.
- **Reporting Line:** Branch Manager.
- **Gender:** Both.

Knowledge & Skills Required:

- Basic understanding of microfinance and credit operations.
- Knowledge of loan documentation and recovery procedures.
- Strong numerical proficiency and basic understanding of financial statements.
- Ability to work independently and conduct extensive field visits.
- Strong analytical, communication, and interpersonal skills.
- Teamwork, integrity, and customer service orientation.
- Ability to maintain confidentiality and accuracy in records.

Personal Attributes:

- High level of integrity, honesty, and ethical conduct.
- Strong sense of responsibility and accountability.
- Customer-focused with a professional and courteous attitude.
- Good interpersonal and relationship-building skills.
- Self-motivated with the ability to work independently and as part of a team.

Core-Responsibilities:

- Identify, recruit, and assess potential microfinance clients.
- Conduct field visits, client interviews, and credit appraisals.
- Process loan applications in accordance with the organization's credit policies and procedures.
- Monitor loan utilization and ensure timely loan repayments.
- Maintain a high-quality loan portfolio by minimizing delinquency and portfolio risk.
- Build and maintain strong relationships with clients and community stakeholders.
- Prepare accurate reports and maintain complete client records.
- Promote the organization's financial products and services while delivering excellent customer service.

SRSO provides equal opportunities to all, including candidates with physical disabilities and those from marginalized communities. No TA/DA will be admissible, and only shortlisted candidates will be contacted. The competent authority reserves the right to reject the position. Incorrect, false, or forged information and influence (Sifarish) may result in the cancellation of your candidature at any stage.

ATTENTION: Candidates shall declare while applying for the aforementioned position that he/she was never involved in any Sexual Exploitation Abuse or any Criminal Activity in his/ her career.

To apply online, please log in to the SRSO Job portal by following the link mentioned below by August 09, 2026.

<https://srso.org.pk/careers>

Manager – Human Resource Department

Address: SRSO Complex, Near Taj Petrol Pump, Shikarpur Road, Sukkur, Sindh.