



**START**  
NETWORK

**HelpAge**  
International  
*age helps*

# Project Completion Report

**EMERGENCY RELIEF TO FLOOD AFFECTED PEOPLES IN SINDH**  
**(Ghotki)**

**Project Period: 11 August- 20 September 2015**



## **Table of Content:**

Introduction .....	03
Staffing .....	04
Staff Orientation.....	05
Activities Vs Status.....	06
Procurement of Medicine & Mobility Aids.....	07
Need Assessment and Strategies .....	07
Distribution of Cash Grants & Mobility Aids.....	08
Verification & Monitoring.....	09
Case Study (Mobility Aid) .....	10
Case Study (Medical Service) .....	12
Case Study (Cash Grant) .....	14
Picture Gallery .....	16



**Introduction:**

Sindh rural support Organization (SRSO) is a not-for-profit Organization, established in 2003 in order to work in northern districts of Sindh province, for poverty reduction of deprived and marginalized segments of the society, especially in rural areas through vocational skill enhancement, capacity building and development of community supported infrastructure projects, and the provision of grants as income generation, enterprise development and micro credit etc at root level

Helpage & SRSO formally entered into an agreement in year 2010, in order to work jointly for the welfare of older poor people in different districts of SRSOs operation/outreach. With such a zeal both organizations again mutually decided to work for flood affected masses that have been recently affected in district Ghotki. This is being done with the financial support of START NETWORK / DFID in a clear context to give vital support to the flood affected people of district Ghotki. After formal signing of agreement for implementing the Project namely “Emergency Relief to flood affected people in Sindh” that’s duration was one and half month and started from 11<sup>th</sup> Aug-2015 to 20<sup>th</sup> Sep-2015 and its activities were started like the recruitment of required staff and finalization of activities to be carried out in affected areas with masses.

**Staffing**

As for above mentioned project related recruitment of staff, SRSO –HR Department formally advertise below vacancies through its official website, based on announcement, the interviews have been conducted at SRSO Office Ghotki on 15-August-2015 The interview panel was comprised of SRSO senior management i.e. CEO, respective DM & RM, Manager HR and the senior Manager NRM sector. The interviews of 52 candidates were conducted, and below-mentioned positions were filled on merit basis. After detailed interviews, the following staff was appointed for the implementation of project namely “Emergency Relief to flood affected people in Sindh”.

Sr #	Designation	Gander	For Duration
01	MBBS Doctors	01 Male & 1 Female	30 Days
02	Nurse	01 Female	30 Days
03	Health Technician	01 Male	30 Days
04	Health Promoter	01 Male	30 Days
05	Social Organizers (SOs)	06 Male & Female	45 Days
06	Finance & Admin Assistant (F&A)	01 Male	45 Days



## **Staff Orientation Session:**

For above projected staff, on dated August 17, 2015, an orientation session was organized at SRSO Complex Sukkur. The main purpose of that orientation session was to give the overview regarding projected activities and related its process that's to be carried in the field of flood affected locations in district Ghotki.

Formally the orientation session was started with recitation of Holy Quran, followed by the welcome note of Nisar Ahmed Pathan (S. Manager NRM). He paid welcome to all project related officials after Mr. Mahmood Ahmed (Senior Manager Operation & Emergencies Helpage) He shared about the projected activities one by one, firstly discussed about the Medical facilities for 4,000 flood affected households, secondly discussed about Cash Support of Rs. 8,000 for 1,250 flood affected households through Mobi-Cash. Lastly discussed about Mobility Add Support to 200 individuals (Wheel Chair, Glasses, Stick & Headphone) after Mr. Shahzad Khaskheli (Programme Manager-Sindh HelpAge) continued that orientation session through sharing in depth about the method of assessment in which selection criteria is to be focused after He use to fill the assessment format before all of them, He moreover shared about the data collection techniques

In the Last Mr. Muhammad Dittal Kalhoro CEO SRSO conclusion note with specially vote of thanks for HelpAge International for choosing Sindh Rural Support Organization as implementing partner. He emphasized that despite of short time of the project SRSO focused the Quality with efficiency and effectiveness as ever worked.



## Activities Vs Status

S#	Activity	Status
1	Contract Sign	Achieved
2	Staff recruiting	Achieved
3	Procurement of medicines	Achieved
4	procurement of mobility aids	Achieved
5	Branding material	Achieved
6	Need assessment in the field	Achieved
7	Medical Camps	Achieved
8	MIS maintenance	Achieved
9	Distribution of Cash grants	Achieved
10	Distribution of Mobility Aids	Achieved
11	Verification of cash grants/Mobility Aids	Achieved
12	Monitoring Visits	Achieved
13	CRM	Achieved
14	Documentation of case studies	Achieved
15	Project Completion Report	Achieved
16	Submission of narrative and finance reports	Achieved



## Procurement of Medicine & Mobility Aid

All projected Procurement has been done at Helpage Head office level through its procurement Department formally, in this way Helpage directly procure the all Medicine for 4000 flood affected households and Mobility Aid support to 200 individuals (Wheel Chair, Glasses, Stick & Headphone) even linkage with Mobi cash for Cash Grant, only tracking id has been shared with SRSO during the distribution of Cash Grant Beneficries wise.

## Need Assessment and Strategies:

First of all the Project Team insured need assessment related projected activities at flood affected locations of district Ghotki with fully mutual understanding and sharing of District Government and Helpage International and follow the shared strategies, which are as under;

- a. Obtain NOC from Deputy Commissioner, if required
- b. Coordination with DHO and PPHI for arranging medical camps in areas where need.
- c. Coordination with CWS (another partner of START fund) for arranging medical camps where they will distribute food items. Cash grants will not be processed where CWS distributing food items to the family. Contact Person at CWS is Saleem Damnic 0345-3300118.
- d. Put up the accountability posters / Banners and ensure that they are visible and correctly affixed to a suitable surface.
- e. Conduct door-to-door / tent to tent beneficiary selection according to the beneficiary's criteria
- f. Facilitate the HelpAge International staff to validate the process, beneficiary's identification/ validation and finalization of list before finalization of the beneficiaries list and access to all the relevant documents of the project.
- g. Once beneficiary lists have been compiled they must be validated as follows: (1) community elders; (2) camp management (3) SRSO staff and HelpAge PM Sindh.
- h. Using the "validated" beneficiary list, compile distribution list in preparation for distribution and send soft and hard copies to HAI.
- i. Coupons distribution to beneficiaries one / two day prior to the nominated cash distribution date;
- j. Validate the required number of coupons. Coupons are validated only on the day they are to be distributed. The coupon is validated by the partner by stamping the coupon in the middle and signing across the center of the coupon (will be explained further during induction);



- k. Conduct a door-to-door coupon distribution. Confirm with the beneficiaries that they will receive “cash” and confirm if the beneficiaries will attend the distribution or send a “proxy / nominee”; if a “proxy”, record the name of the “proxy” directly under the name of the beneficiary (same line). Record the number of the coupon on the distribution list and make sure the coupon number and beneficiary name correspond.
- l. Collected the distribution lists (with coupon numbers in preparation for the cash distribution);
- m. Arrangement with the local authorities and local elders for the distribution points and cash disbursement place or other suitable venue, arrange security for the distribution and ensure that the accountability posters/ banners are still visible;
- n. On distribution day, ensure the venue is available early to prepare for the distribution. Make sure the complaints & Feedback register and pamphlets are available and visible to all who will be attending;
- o. Inform the community of how the complaints system works and that they have several avenues of complaint – be sure to explain them all to the community;
- p. When the cash provided to beneficiaries, make sure that all the cash distribution forms are correctly signed by the following parties: (1) community elders; (2) camp management (3) SRSO staff and HelpAge PM Sindh
- q. Deal with any complaints and/or record them in the complaints register;
- r. Collect the complaints register and forward them to HAI for a response which will be completed in collaboration with the partners;
- s. Consolidate all distributions, collect the coupons and match the coupons to the distribution lists.
- t. Provide summary of the coupon used and remaining as well as return the entire remaining coupon to HelpAge International.
- u. Arrange the sample of older people for post distribution monitoring identified by HelpAge International from the list. Make the necessary logistical arrangements and support the HAI monitors to conduct the 1to 1 interviews (7.15% sample);
- v. In collaboration with the HAI Program Manager Sindh, ensure that all “no shows” and complaints are followed up. “No shows” together with any “missing beneficiaries” should be followed-up;
- w. Compile and submit to HAI a Project Completion Report at the end of the project;
- x. Compile and submit to HAI Finance Reports with receipts and invoices returned to HAI;
- y. Support with the necessary logistical arrangements the HAI staff to collect good practice case studies with relevant photographs;

## Distribution of Cash Grants & Mobility Aids

After Need Assessment related Cash grants of rupees 8000 for 1250 Households and Mobility Aid for 200 Individuals from Flood Affected Location of district Ghotki, All Assessment format were filled basis on Quality as per above mentioned strategy, after filling the format, formally Data were compiled and shared with Helpage international for the purpose of verification as well as next to distribution of Mobility Aid and Mobi Cash Tracking id, after review and verification by Helpage International PM Sindh, He shared tracking Ids of Cash grant and required material related Mobility Aid beneficiaries wise to SRSO, after SRSO with Close coordination of Helpage and Loop Support by District Government distributed the all 1250 Mobi Tracking ids among their Beneficries . As Beneficries directly received the Cash Grant of Rupees 8000 from their nearest Mobi Cash Service Point, and Service Charges amount is already being paid by Helpage to Mobi Service, in the same way for the purpose of Mobility Aid SRSO formally organized the events in which Government Officials, Helpage officials, SRSO Officials and District Project Team distributed the required material by Beneficries, during Mobility Aid Distribution, few Beneficries were not coming in the ceremony, so that they come in SRSO District office and they directly received their designated material as per need Assessment.

In this regard, distribution of cash grants & mobility aid has been started formally through a well organized event at Ghotki. The Commissioner Sukkur and Deputy Commissioner Ghotki honored the event as chief guests. In this event CEO SRSO along with other officials (SRSO & HAI) also participated. The distribution of cash-grants was made formally through the hands of chief guests and provided grants to various beneficiaries.



While talking to the participants of the event, Commissioner Sukkur applauded the struggle of SRSO and HAI for providing such support in a harder time of devastation for deserving people who have been affected with recent flood 2015. Commissioner Sukkur suggested SRSO management to become the part of other relieve activities with GoS during post flood recovery phases. Deputy Commissioner Ghotki also admired the role of SRSO and its staff in Ghotki for various causes being served at different levels in core support of district government.





## **Verification & Monitoring:**

Each and every activity related project was monitored and Verified by Concern Project Coordinator, District Manager, Helpage officials as well as Government officials through Monitoring Visit, Ceremony Participation, or in process, they all participated on different locations and situations. That's why this project is monitored closely, each and every layer of projected activity was formally to be announced and shared timely to HO as well as Donor.



## Case Study/Success Stories

<b>Case Study# 01</b>	
<b>Mobility Aids</b>	
<b>Location: Name of village, Taluka and District</b>	Bhawal Sundrani Taluka and District Ghotki
<b>Name and distance from nearest town</b>	25 KM in Ghotki
<b>Name:</b>	Bilawal Chachar
<b>Age :</b>	35 Years
<b>Gender:</b>	Male
<b>Any Impairment (Disability):</b>	Disable
<b>if Yes, what is the type of disability:</b>	One Legs Expired
<b>Health Status:</b>	Good
<b>Any Diseases:</b>	No
<b>Marital Status:</b>	Married
<b>Living with Partner (Yes/NO)</b>	Yes
<b>Number of Children: (if possible please get ages)</b>	7
<b>Number of family members living in the same house:</b>	12
<b>Source of income (Before intervention):</b>	Fisher Man his Son
<b>Person/Family facing key problems before intervention:</b>	1. House Destroyed2. Migration From one Place to Other Place
<b>Nature of the Disaster Occurred in Past</b>	Flood
<b>How this disaster affected the local population and area:</b>	Peoples Caring Disease after Flood. They Donot have any Infrastructure For Living, Animal are Died

<b>How the respective person/family got affected (losses):</b>	Animal Died in this House. Agriculture land Destroyed and house Destroyed Disease Facing.
<b>Problems faced by him/her/family after the losses/destruction:</b>	House is Not Available they Need a White stick because he is Blind.
<b>How life affected by these problems:</b>	First Earning Problem
<b>How he/she came to know about HelpAge Interventions of DRR:</b>	Srso Have Aware Them About Helpage These Intervention
<b>How he/she has been involved in DRR activities:</b>	He Come it Self involve in This Activity
<b>How different DRR activities were performed, please explain the process:</b>	To Financial Support us and Medical Facility to Provide Wheel Chair for Special Persons
<b>How these interventions will help him/her family and the community. What is change and how he/she feels now:</b>	Before Intervention They Donot has financial Support After intervention Helpage Support he Feel Good Now and Ratio of Disease is Reduced.
<b>Any quotes from him/her:</b>	He Says Thanks For Helpage and SRSO Team.





<b>Case Study# 02</b>	
<b>Medical Services</b>	
<b>Location: Name of village, Taluka and District</b>	Ubhrio Lakhan
<b>Name and distance from nearest town</b>	10KM in Ghotki
<b>Name:</b>	Nihal Lakhan
<b>Age : / DOB</b>	53Years
<b>Gender:</b>	Male
<b>Any Impairment (Disability):</b>	
<b>if Yes, what is the type of disability:</b>	
<b>Health Status:</b>	Chronic Patient
<b>Any Diseases:</b>	Sugar
<b>Marital Status:</b>	Married
<b>Living with Partner (Yes/NO)</b>	Yes
<b>Number of Children: (if possible please get ages)</b>	4
<b>Number of family members living in the same house:</b>	6
<b>Source of income (Before intervention):</b>	Farmer
<b>Person/Family facing key problems before intervention:</b>	He Facing Big Problem Financial and many Disease Face

<b>Nature of the Disaster Occurred in Past</b>	Flood
<b>How this disaster affected the local population and area:</b>	This Flood was very Highly affected in this area house are Destroyed Totally.
<b>How the respective person/family got affected (losses):</b>	Houses and one animal are very affected in this Person
<b>Problems faced by him/her/family after the losses/destruction:</b>	Main Financial Problem Facing in this Person, he Lost his House and he is Migrate in Village
<b>How life affected by these problems:</b>	Life is very Difficult in this Disaster
<b>How he/she came to know about HelpAge Interventions of DRR:</b>	Heard from Neighbors
<b>How he/she has been involved in DRR activities:</b>	He Come in It Self
<b>How different DRR activities were performed, please explain the process:</b>	Financial Support & Medical Facility
<b>How these interventions will help him/her family and the community. What is change and how he/she feels now:</b>	House are Destroyed and Migrated the all Simmuntly of our Village but after Helpage intervention he feel good Now.
<b>Any quotes from him/her:</b>	He Says Thanks For Helpage and SRSO Team.





<b>Case Study# 03</b>	
<b>Cash Grant</b>	
<b>Location: Name of village, Taluka and District</b>	Saeed Ahmed Chachar
<b>Name and distance from nearest town</b>	22 KM in Ghotki
<b>Name:</b>	Khaliq Dad Chachar
<b>Age : / DOB</b>	63Years
<b>Gender:</b>	Male
<b>Any Impairment (Disability):</b>	
<b>if Yes, what is the type of disability:</b>	
<b>Health Status:</b>	
<b>Any Diseases:</b>	No
<b>Marital Status:</b>	Married
<b>Living with Partner (Yes/NO)</b>	Yes
<b>Number of Children: (if possible please get ages)</b>	7
<b>Number of family members living in the same house:</b>	9
<b>Source of income (Before intervention):</b>	Farmer



<b>Person/Family facing key problems before intervention:</b>	He Live very Difficult Now
<b>Nature of the Disaster Occurred in Past</b>	Flood
<b>How this disaster affected the local population and area:</b>	After Flood house are Loses and he Migrated in Other Place.
<b>How the respective person/family got affected (losses):</b>	Flood has very highly Effect in This Area. And he face Earning Problem
<b>Problems faced by him/her/family after the losses/destruction:</b>	They Faced Earning Problem
<b>How life affected by these problems:</b>	He Live in Very Difficult They need Financial Support.
<b>How he/she came to know about HelpAge Interventions of DRR:</b>	To awar from helpage
<b>How he/she has been involved in DRR activities:</b>	He Come in It Self
<b>How different DRR activities were performed, please explain the process:</b>	Helpage Support to Different in Other Organization thus has Financial, Medical and Others Support.
<b>How these interventions will help him/her family and the community. What is change and how he/she feels now:</b>	Before Intervention House are Destroyed, and Many Disease to Affected this area But Helpage Come in This area we fee Chang in Our life and feel Now.
<b>Any quotes from him/her:</b>	He Says Thanks For Helpage and SRSO Team.

**Picture Gallery:**





